



**Town of East Windsor
Request for Proposals
Development of an 8-30j Affordable Housing Plan**

The Town of East Windsor is seeking letters of intent from qualified individuals or firms to assist the Town in the development of an Affordable Housing Plan.

Four complete copies of RFP responses must be submitted in a sealed envelope addressed to Mr. Jason E. Bowsza, First Selectman, 11 Rye Street, Broad Brook, CT 06016. Monday, March 28, 2022, at 12:00 p.m. All responsive RFP submissions will then be opened at 12:30 p.m. in the John Daly, Jr. Meeting Room, 11 Rye Street, Broad Brook, CT 06016.

Letters of intent should include the following information:

1. Firm/Professional Name
2. Proposed Project Scope
3. Proposed Project Timeline
4. Proposed Project Cost
5. Names and Qualifications of Project Team
6. Any other information relevant to the development of an Affordable Housing Plan that may be helpful in the evaluation of a submission including familiarity with the Town of East Windsor and the topic Affordable Housing in Connecticut.

All questions shall be submitted via email to rcalabrese@eastwindsorct.com, Director of Planning and Community Development/Town Planner by March 14, 2022, before 11:00 a.m.

All addenda will be posted online at www.eastwindsor-ct.gov and the State DAS Contracting Portal.

Right to Reject Proposals

The Town reserves the right to reject any or all bids if it is in the Town's best interest to do so. Bids submitted or received after the scheduled closing time for receipt of bids will be rejected. Acceptance of RFP - Acceptance of this RFP will be by notice of the Board of Selectman.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER